



Our Lending Policy Just Got Better

- Loan periods are extended to four weeks for most items; DVDs may be borrowed for one week.
- Rental fees are abolished.
- Borrowers may renew materials six times, unless others are waiting. ("Hot" items cannot be renewed.)
- E-Mail reminder notices are issued 3 days in advance of the due date.
- Daily overdue fees for most items are 25¢, children's items 15¢; for "Hot" items \$1.00 per day.
- Borrowers who return currently overdue books by February 28th will have overdue fees waived.

Why is TADL making these changes?

Overdue and billing notices have not been sent for about one year. The former system was unique and could not be accommodated by the new Evergreen circulation control system.

36% of all items on loan TADL-wide are overdue while 22% have been overdue for more than three weeks. 64% of items on loan are returned on time.

With frequent notices, items are more likely to be returned on time or not as late. With higher fines and longer loan periods, materials are more likely to be returned on time. Shorter loan periods for certain materials such as DVDs tend to encourage prompt return.

What are "Hot" Items?

This is a Browsing Collection.

Many of our regular library visitors like to browse the collections just to see what is new or special. While we want to extend borrowing privileges and renewals when no one has placed a hold, we also want to provide the serendipity of a browsing collection for our visitors.

The Hot Items constitute a browsing collection – music or DVDs or books – that we place in a special location or display area to showcase new or otherwise special items. These items have higher fines to encourage on-time return and we don't permit holds to be placed so that they go right to the public shelf when they are returned.

Loan Parameters Effective 3-1-2010

Format	Loan Period	Daily Fine	Limits	Renewals
Print Books	4 weeks	.25 / .15 YS*		Up to 6
Recorded Books	4 weeks	.25		Up to 6
Play Aways	4 weeks	.25		Up to 6
Magazines	4 weeks	.25		Up to 6
Music	4 weeks	.25		Up to 6
DVD Entertainment	7 days	.25	7	Up to 6
DVD Non Fiction	7 days	.25	7	Up to 6
VHS Video	4 weeks	.25		Up to 6
"Hot Books"	4 weeks	1.00		No Renewals/ No Holds
"Hot DVDS"	7 days	1.00	7	No Renewals/ No Holds
"Hot CD'S"	7 days	1.00	7	No Renewals/ No Holds
Puppets ("Hot")	4 weeks	1.00		No Renewals/ No Holds
Multimedia Kits	4 weeks	.15		Up to 6

*YS materials are defined as located in a youth location. This does not include Teen Area materials.

Additional Parameters:

- Loans, Fines and Limits are uniform throughout TADL.
- Borrowers are limited to a maximum of 40 items total on their account at any given time.
- Renewals are not permitted when holds are in place.
- Fines remain if renewal is late.
- Maximum overdue fine per item \$10.00

Rental Fees are really abolished??

Indeed, they are. Most of these "Hot" items are the former Rentals. Instead of paying a fee for popular items in advance, you may borrow them at no charge but a high late fee is in place.

What notices will I receive?

The coolest aspect of the new notice procedure is that you will receive an email notice three days in advance of the due date. This notice will provide a live link to your account so you can renew your item right then and there. People who do not have dependable e-mail or internet access will receive telephone notification. Postal notices are sent when the automated notices fail.

